

## CHURCH USE AGREEMENT

### Guiding Statement on Facility Use

At Mount Baker Park Presbyterian Church our mission is to share Christ's love in ways that transform people's lives. Guided by this mission, the church Leadership Team (Session) occasionally provides the church facility to groups and individuals beyond the congregation for meetings, classes, support groups, and other events consonant with the church's overall mission.

- I. The Leadership Team has the responsibility and authority to approve use of the facility by such groups and individuals.  
In general, the following criteria guide the Team's decision about use requests:
  - users fit within the Biblical and constitutional parameters of church use;
  - the purpose of a user's meeting, class, support group, or event is beneficial to the spiritual, civic, educational, or social well being of the wider community;
  - users are not-for-profit entities whose activity does not compromise the church's 501(c)(3) tax-exempt status.
- II. A schedule of use fees has been set for various church rooms. At the Leadership Team's discretion, these fees can be waived or reduced in some circumstances (see item III below).

#### Fee Schedule for 2009

Weddings	\$500 (includes patio, extras: social hall \$150, fellowship hall \$100, kitchen \$150)
Social Hall	\$150 per day/ \$600 per week
Fellowship Hall	\$100 per day (includes library and kitchenette)
Library only	\$50
Upstairs room	\$50
Basement room	\$50
Choir room	\$50
Kitchen	\$150, plus \$300 refundable damage deposit
Sanctuary	\$250 (for recitals and concerts)

- III. Groups that use the building are categorized in the following way:
  - Ministries Led by Congregation Members and Staff – No Fee for Use
  - Meetings and Events Led by \*Sponsored, Non-Congregational Groups – No Fee for Use; Donations Accepted
  - Meetings and Events Led by Non-Sponsored, Non-Congregational Groups – Refer to Fee Schedule in item II, above
  - Personal Use (Non-Ministry) by Congregation Members and Staff – 50% of Fees per Schedule in item II, above

\*"Sponsored" refers to community groups whose work is determined by the Leadership Team to conform directly to the church's mission.

- IV. All sponsored groups must have a non-profit tax number and provide verification of liability insurance for the church's files.

Applicant's Information

Contact Name: \_\_\_\_\_

Name of User Group: \_\_\_\_\_

Contact Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_ Email: \_\_\_\_\_

Room or rooms requested: \_\_\_\_\_

Purpose of Use: \_\_\_\_\_

Participants' Cost (Fee, Tuition, etc.) \_\_\_\_\_

Approximate number of people attending: \_\_\_\_\_

Event Date(s) and Time(s) preferred in descending order of preference: 1. \_\_\_\_\_

2. \_\_\_\_\_ 3. \_\_\_\_\_

Continued on Other Side

Terms of use (please check one)

\_\_\_\_ One time only

\_\_\_\_ Repeated use (please specify weekly, monthly, as-needed, etc.)

\_\_\_\_\_  
\_\_\_\_\_

Additional furnishings requested: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_ User has signed read and signed the Building Use Guidelines, and agrees to communicate the Guidelines to User Group.

\_\_\_\_\_  
Signature of Contact Person

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Church Elder Liaison

\_\_\_\_\_  
Date

FOR OFFICE USE ONLY:

Key issued \_\_\_\_\_ Date \_\_\_\_\_ To \_\_\_\_\_

Meeting Scheduled \_\_\_\_\_ Heating Scheduled \_\_\_\_\_

The Great Ends of the Church, from *The Book of Order*, are the:

- proclamation of the gospel for the salvation of humankind (G-2.0100b, G-2.0500, G-3.0300 a .1-2, W-2.2008).
- shelter, nurture, and spiritual fellowship of the children of God (W-7.3000, Confession of 1967 from the "ministry of compassion", Pt. 2, 4.d)
- maintenance of divine worship (W-1.1000 ff, W-1.3034 .1-2, W-2.6001)
- preservation of the truth (G-1.0304, G-11.0403)
- promotion of social righteousness (G-3.0300 c (3), Appendix 2: Call to Christian Commitment...).
- exhibition of the Kingdom of Heaven to the world (G-1.0100 b, W-7.6001-6002).